



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
**Government of Chhattisgarh**



October 16<sup>th</sup> to 20<sup>th</sup> 2024

**1. Accommodation Committee :-**

1. Shri Sunil Mishra, IFS APCCF (Land Management) - Chairman
2. Shri Kenei Miachio, IFS CCF, Durg - Coordinator
3. Shri Dinesh Patel, IFS DFO, Mohla - Member
4. Shri Jadhav Shri Krishna, IFS DFO, Dhamtari - Member
5. Shri Ayush Jain, IFS DFO, Rajnandgaon - Member
6. Shri Avdhesh Singh, SDO, Manpur - Member
7. Miss Mona Maheshwari, SDO, Khairagarh - Member
8. Miss Dimpi Bais, SDO, Balod - Member
9. Shri Pushpesh Goswami, RO, North Bortala - Member
10. Shri Bhupendra Uike, RO, Dongargarh - Member

**Responsibilities :-**

- **Requirement Gathering:** Collect accommodation needs for various levels of officers and employees from the organizing secretary.
- **Accommodation Identification:** Identify suitable accommodations for participants within the available budget.
- **Well-being Oversight:** Ensure the upkeep and cleanliness of all hired accommodations and attached facilities during the event.
- **Accommodation Allocation:** Assign accommodations to participants based on rank and team, as much as possible.
- **Account Maintenance:** Keep accurate records of all accommodation-related expenses and arrangements.
- **Essential Arrangements:** Arrange for essential items such as potable water, mattresses, quilts, warm water, buckets, mugs, candles, and matchboxes as needed.
- **Display Information:** Create and display a chart of accommodations at reception counters and various event venues.
- **Additional Duties:** Complete any other tasks assigned by the Chairman or anticipated by the committee as required.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
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October 16<sup>th</sup> to 20<sup>th</sup> 2024

## 2. Transport Committee :-

1. Shri O.P. Yadav, IFS CEO (Campa) - Chairman
2. Shri Dilraj Prabhakar, IFS CCF, Kanker- Coordinator
3. Shri Shashi Kumar DFO, IFS Kawardha - Member
4. Shri Gurunathan N., DFO, IFS Keshkal - Member
5. Shri Uttam Gupta, DFO, IFS Bastar - Member
6. Shri S. Naveen Kumar, IFS, Kondagaon - Member
7. Shri Devendra Gond, ACF, Bijapur - Member
8. Shri Ashish Arya, SDO, Kawardha - Member
9. Shri Ashish Kotriwar, ACF, West Kondagaon - Member
10. Shri. Ankit Kumar Pandey, ACF, Boramdev Abhyaranya - Member
11. Smt. Shushma J. Netam, ACF, SDO, Keshkal - Member
12. Shri Vijyant Twari, RO, Narharpur - Member
13. Shri. Dheerendra Sahu, RO, Chhura - Member
14. Smt. Laxmin Aditya, RO, Dhamdha - Member

### Responsibilities :-

- **Requirement Assessment:** Evaluate the need for various types of vehicles during the event.
- **Vehicle Arrangement:** Arrange the required number of vehicles through requisition or hiring as necessary.
- **Vehicle Allocation:** Allocate an appropriate number of vehicles to different committees.
- **Transportation for Reception Committee:** Provide vehicles for the reception committee to transport participants to and from the railway station and airport.
- **Maintenance and Fuel Supply:** Ensure proper maintenance of vehicles and an adequate supply of fuel throughout the event.
- **Committee Member Transportation:** Provide vehicles for the movement of committee members.
- **Parking Arrangements:** Designate and properly demarcate parking spaces at various venues.
- **Driver Availability:** Ensure there are enough drivers available, including a few on standby, during the event.
- **Account Maintenance:** Maintain accurate records of all vehicle-related expenses and arrangements.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
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October 16<sup>th</sup> to 20<sup>th</sup> 2024

**3. Catering Committee :-**

1. Shri Arun Kumar Pandey, IFS APCCF (Development/Planning) - Chairman
2. Shri Prabhat Mishra, CCF, IFS Bilaspur - Coordinator
3. Shri Kumar Nishant, DFO, IFS Katghora - Member
4. Shri Arvind PM, DFO, IFS Korba - Member
5. Shri Abhishek Jogawat, IFS DFO, Dharmjaigarh - Member
6. Shri Chandrakant Tikariya, SDO, Pali - Member
7. Shri Ashish Khelwar, SDO, Korba - Member
8. Shri Nishchal Shukla, SDO, Kota - Member
9. Shri Rishin Sharma, SDO, (Corporation) - Member
10. Shri Sunil Bachchan, SDO, (Corporation) - Member
11. Shri Sanjay Lakra, RO, Pali - Member
12. Shri Rupesh Tondan, RO (Corporation) - Member
13. Shri Ghoghrey, RO (Corporation) - Member

**Responsibilities :-**

- **Coupon Printing:** Arrange for the printing of meal coupons.
- **Coupon Distribution:** Organize the sale and distribution of meal coupons to participants.
- **Meal Requirements Assistance:** Address meal requirements at various accommodations and playing venues.
- **Quotation/Tender Procurement:** Obtain quotations and tenders as necessary.
- **Meal Preparation and Distribution:** Coordinate with the vendor regarding preparation and distribution of meals at accommodation sites and playing fields.
- **Quality and Hygiene Assurance:** Ensure that meals meet hygiene and quality standards within the available budget, including any subsidies.
- **Tea and Snack Arrangements:** Organize tea and snacks for the opening and closing ceremonies, including menu planning.
- **Meal Provision for Officials:** Ensure meals are provided for referees, umpires, field staff, and other officials during lunch breaks throughout the event.
- **Account Maintenance:** Maintain accurate records of all meal-related expenses and arrangements.
- **Additional Duties:** Complete any other tasks assigned by the Chairman or anticipated by the committee as needed.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
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October 16<sup>th</sup> to 20<sup>th</sup> 2024

**4. Reception cum Protocol Committee :-**

1. Shri Naveed Shujauddin, IFS CCF (Joint Forest Management) - Chairman
2. Smt. Satovisha Samajdar, IFS CF, FMIS - Coordinator
3. Smt. Salma Farukhi, DCF, IFS (Production) - Member
4. Shri Rakesh Choubey, Attached Officer, CCF office, Raipur circle - Member
5. Shri S.S. Navik, SDO, Dhamtari - Member
6. Shri Laxman Sharma, AG-I, Aranya Bhawan - Member

**Responsibilities :-**

- To arrange for receiving the participants at the time of arrival and conveyance at the time of their departure from and to the railway station and airport etc.
- To supply the participants relevant information regarding their stay program and other information of local tourist interest and distribute badges for each participant.
- To coordinate with Accommodation and Transport committees.
- To arrange for return journey reservation for the participants in accordance with their requests.
- To assign one local manager for each participating team.
- To assign escort officers for VIPs and VVIPs.
- To set up reception counters at railway station with play cards and banners etc.
- To maintain proper accounts.

**5. Publicity Committee :-**

1. Shri Vivek Acharya, Director (Culture & Archaeology) - Chairman
2. Shri Ganveer Dhamshil, Director, Jungle Safari - Coordinator
3. Shri Sandeep Balga, Deputy Director, Indrawati Tiger Reserve - Member
4. Shri Manoj Chandrakar, SDO, Gariyaband - Member

**Responsibilities :-**

- To prepare press notes for day to day events and ensure their publication in local and national newspapers.
- To arrange video coverage of the meet on Doordarshan.
- To contact the local and National Radio stations for coverage of the meet.
- To prepare a capsule video programme for sports channels of the T.V. and sending copies of it to various participating States/Institutes.
- To arrange for display of published news stories in day to day newspapers
- To coordinate with the CG DPR and provide the information regarding the 27<sup>th</sup> AIFSM



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
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October 16<sup>th</sup> to 20<sup>th</sup> 2024

## **6. Purchase Committee :-**

1. Smt. Sanjeeta Gupta, APCCF, IFS (Finance/Budget) - Chairman
2. Shri Matheshwaran V., CCF, IFS Sarguja - Coordinator
3. Shri Manoj Kumar Pandey, Regional General Manager, C.G. RVVN, Bilaspur - Member
4. Ms. Stylo Mandavi, DFO, IFS Raigarh - Member
5. Shri Loknath Patel, DFO, IFS Raipur - Member
6. Shri Threjhass S. DFO, IFS Sarguja - Member
7. Shri Shashikant Bhargav Kale, Director (Budget) - Member
8. Shri Mayank Pandey, IFS Joint Secretary, Forest and Climate Change - Member

## **Responsibilities :-**

- To compile the requirements of sports equipments/ articles etc for various games/ sports.
- To compile the requirements of other materials like T-shirts, souvenirs, buckets, mugs etc.
- To procure the above required materials/sports goods through proper purchase procedure.
- To call tenders/quotations wherever necessary.
- To ensure proper receipt of required materials/sports goods with respect to quality and quantity.
- To ensure proper distribution of the materials to appropriate officials incharge of various games/ functions.
- Additional Duties: Complete any other tasks assigned by the Chairman or anticipated by the committee as required.

## **7. Medals/ Trophies/ Logo/ Memento Committee**

1. Shri Rajesh Chandele, IFS Member Secretary Biodiversity Board - Chairman
2. Shri Alok Bajpai, DFO, IFS Kanker - Coordinator
3. Shri Pankaj Rajput, DFO, IFS Mahasamund - Member
4. Shri Abdul Vahid Khan SDO, Mahasamund - Member
5. Shri Abhinav Kumar, IFS (P), SDO, Bilaspur - Member

## **Responsibilities :-**

- To assess the quantitative requirement of medals/ trophies/ mementos etc during the meet.
- To finalize the design of these items in consultation with the experts artists if necessary.
- To design the badges for the participants, organizers, VIPs and VVIPs.
- To procure required number of these item through proper purchase procedure.
- To ensure safe custody and proper distribution of these items.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
**Government of Chhattisgarh**



**October 16<sup>th</sup> to 20<sup>th</sup> 2024**

- To arrange other necessary items e.g. victory stands, medals trays, velvet cloth etc for the presentation of medals/trophies.
- To identify ladies for carrying the medal's tray and providing them with appropriate dress/ uniform.
- To draw the list of VIPs and VVIPs for giving away the medals/ trophies for all the events.

## **8. Souvenir Committee :-**

1. Shri B. Anand Babu, IFS, Principal Chief Conservator of Forest & Director , SFRTI - Chairman
2. Shri Kaushlendra Kumar, IFS, APCCF (Monitoring & Evaluation) - Coordinator
3. Shri A.R. Uike Dy. C.F. (Monitoring & Evaluation) - Member

## **Responsibilities :-**

- To identify the authors and allot them the article to be published in the souvenir.
- To decide the rates of advertisement in the souvenir.
- To circulate the advertisement notice and obtain advertisement for the souvenir.
- To print a receipt book for giving receipts to the advertisers.
- to get the souvenir printed in time in sufficient number.
- To ensure its proper distribution amongst the participants and guest.
- To maintain proper accounts and timely deposition of advertising fees in the specified band accounts.

## **9. Games Management Committee :-**

1. Shri Raju Agasimani, IFS, CCF, Raipur - Chairman
2. Shri Alok Tiwari, IFS, DFO, Khairagarh - Coordinator
3. Shri Arun Prasad P, IFS ,Memeber Secretary, Paryavas Bhawan - Member
4. Shri Vishwesh Kumar, IFS ,CCF (Wild Life) - Member
5. Shri Amitabh Bajpai, IFS ,Joint Chief Executive Officer Campa - Member
6. Shri Ganveer Dhamshil, IFS, Director, Jungle Safari - Member
7. Shri Subir ChandraTiwari, Dy .C.F. Wildlife - Member
8. Shri Abhay Kumar Pandey, SDO, Nandanvan Raipur - Member
9. Shri V. Mukharjee, SDO Raipur - Member
10. Shri Manoj Chandrakar, SDO Gariyaband - Member
11. Smt. Sangeeta Rajgopalan, Assistant Director (Sports) - Member



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
**Government of Chhattisgarh**



October 16<sup>th</sup> to 20<sup>th</sup> 2024

### **Responsibilities :-**

- Daily Coordination: Coordinate with in-charges of various sports daily to ensure the smooth conduct of events.
- Equipment Management: Ensure that all sports equipment is available and in good condition at all sites, venues, courts, and stadiums.
- Dispute Resolution: Address any disputes arising in sports events by receiving representations and presenting them to the jury committee.
- Ground Maintenance Monitoring: Regularly monitor the maintenance and upkeep of sports grounds to ensure optimal playing conditions.
- State and Institution Coordination: Facilitate communication and coordination with all participating states and institutes.
- Event Scheduling: Develop and maintain a comprehensive schedule for all events and ensure timely communication of any changes to participants and stakeholders.
- Volunteer Management: Recruit, train, and manage volunteers to assist with various aspects of the events, including setup, scoring, and crowd control.
- Safety Protocols: Establish and enforce safety protocols for all events, ensuring the well-being of participants, officials, and spectators.
- Feedback Collection: Gather feedback from participants and officials after events to improve future organization and operations.
- Reporting: Prepare regular reports on the progress of the events, including attendance, participation, and any issues encountered, and submit these to the organizing committee.
- Awards and Recognition: Organize the distribution of awards and recognitions at the conclusion of the events, ensuring all winners are acknowledged.
- Logistics Coordination: Oversee logistics related to transportation, accommodation, and meal arrangements for participants and officials.
- Crisis Management: Develop contingency plans for any emergencies or unexpected situations that may arise during the events.

### **10. Event Management Committee :-**

1. Shri Arun Kumar Pandey, IFS, APCCF(Dev./Plan.) - Chairman
2. Shri Ramesh Kumar Jangde, IFS ,DFO, South Kondagaon Division - Coordinator
3. Shri Shrinivas Tenneti, IFS ,Deputy director, Elephant Reserve Sarguja - Member
4. Shri Kumar Nishant, IFS ,DFO Katghora, Division - Member
5. Shri Pankaj Kamal, IFS, DFO, Surjpur - Member
6. Shri Sasiganandhan K. IFS ,DFO, Narayanpur - Member



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
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**Government of Chhattisgarh**



October 16<sup>th</sup> to 20<sup>th</sup> 2024

**Responsibilities :-**

- To identify the venue for the opening and closing ceremonies.
- To ensure proper sitting arrangements, lighting, audio systems etc at the venue.
- To ensure proper sitting arrangements for VIPs and VVIPs.
- To ensure proper decoration at the venue of the ceremonies.
- To identify various entertainment item and allot them amongst the artist.
- To provide facilities for rehearsal of the above items.
- To list the various events associated with the ceremonies in detailed order and circulate it amongst the participants and guests.
- To get the invitation cards for the ceremonies printed and distributed among the participants and local guest.
- To engage police band r such other professional artists for the purpose of march past and other item.
- To identify flag bearer ladies for each team in the march past and provide them appropriate uniforms.

**11. Control Room, Website, Result Compilation Committee :-**

1. Shri S. Venkatachalam, IFS, CCF (R&E) - Chairman
2. Smt. Satovisha Samajdar, IFS, CF, FMIS - Coordinator
3. Shri Sundeep Balaga, IFS, Deputy Director, Indrawati Tiger Researve - Member
4. Shri Varun Jain, IFS, Deputy Director, Udanti Sitanadi Tigar Reserve - Member
5. Shri Anand Kudariya, SDO, Barnawapara - Member
6. Shri Subir Kumar Dutta, General Manager (Pranali), Federation - Member

**Responsibilities :-**

- Will compile the results of various sports every day and enter them in Website.
- Will send the updated list of results and the list of games to be held next day to all the nodal officers.
- Will keep records of game wise results.
- Every day in the evening, the state wise rank table and marks earned will be displayed on the display board.
- Will coordinate with NIC to make the website.





**27<sup>th</sup> All India Forest Sports Meet, 2024**  
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October 16<sup>th</sup> to 20<sup>th</sup> 2024

### **12. Medical Committee :-**

1. Shri Anup Kumar Bishwas, IFS, APCCF (Admin/Non. Gazetted) - Chairman
2. Smt. M. Mercy Bella, IFS, Regional General Manager VVN - Member
3. Shri Animesh Goverdhan, SDO - Member

### **Responsibilities :-**

- Providing first aid boxes at all sporting venues.
- To appoint qualified persons to distribute medicines to the needy players.
- Taking services of doctors for emergency treatment.
- In case of serious injury, the players should be immediately admitted to the hospital or given them special treatment, required.

### **13. Tender Formulation Committee :-**

1. Shri O.P. Yadav, IFS, CEO (Campa) - Chairman
2. Shri S. Venkatachalam, IFS, CCF (R&E) - Member
3. Shri Amitabh Bajpai, IFS, Joint Chief Executive Officer Campa - Member
4. Shri Mayank Agrawal, IFS, DFO, Balodabazar - Member
5. Shri Shashikant Bhargav Kale, Director (Budget) - Member
6. Shri Mayank Pandey, IFS, Joint Secretary, Forest and Climate Change - Member
7. Shri Sanjay Khare, CA - Member

### **Responsibilities :-**

- To follow stock purchasing rules, as well as instruction regarding purchase rules, declared by Chhattisgarh Government time to time.

### **14. Tender Evaluation Committee :-**

1. Shri Arun Kumar Pandey, IFS, APCCF (Development/Planning) - Chairman
2. Shri Sunil Kumar Mishra, IFS, APCCF (Land Management) - Member
3. Smt. Sanjeeta Gupta, IFS, APCCF (Finance/Budget) - Coordinator
4. Smt. Satovisha Samajdar, IFS, CF, FMIS - Member
5. Shri Shashikant Bhargav Kale, Director (Budget) - Member
6. Shri Mayank Pandey, IFS, Joint Secretary, Forest and Climate Change - Member

### **Responsibilities :-**

1. The received tenders will be scrutinized as per the criteria prescribed in the tender form.
2. The successful tenderer will be identified and approval will be obtained from the Principal Chief Conservator of Forest and Head of Forest Force.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
**Government of Chhattisgarh**



October 16<sup>th</sup> to 20<sup>th</sup> 2024

### 15. Cultural Committee :-

1. Shri Ganveer Dhamshil, IFS. Director, Jungle Safari - Chairman
2. Shri Akshay Dinkar Bhonsle - Member
3. Smt. Sushma J. Netam, SDO, Keshkal - Member

### Responsibilities :-

3. **Planning and organizing programs** – The committee will plan and organize various cultural programs like dance, music, songs etc.
4. **Coordination of cultural events** - To establish coordination between all the cultural activities and programs to be organized, so that all the programs can be conducted successfully.
5. **Daily cultural programs** - Will ensure that some cultural program is organized on the stage every day.

### 16. Quiz Committee :-

1. Shri Ranganadha Ramakrishna Y, DFO, Bijapur - Chairman
2. Shri Ayush Jain, DFO, Rajnandgaon - Member
3. Shri Pardeshi Chandrashekhar S, DFO, Durg - Member

### Responsibilities :-

1. **Preparation and selection of questions** – The level of questions should be as per the knowledge of the participants and the standards of the competition.
2. **Maintaining fairness** - Maintaining fairness during the competition, providing equal opportunities to all teams and participants, strictly following the rules.
3. **Conducting a Contest** – Conducting a quiz contest in an organized and timely manner, including asking questions, receiving answers, and announcing scores.
4. **Solving problems** - If any kind of problem, dispute or misunderstanding occurs during the competition, solving it.
5. **Time Management** - Managing time so that the competition starts and ends at the right time.
6. **Winner announcement** - At the end of the competition, announcing the winner.



**27<sup>th</sup> All India Forest Sports Meet, 2024**  
**Forest & Climate Change Department**  
**Government of Chhattisgarh**



October 16<sup>th</sup> to 20<sup>th</sup> 2024

**17. Fixture and Draw Committee :-**

1. Shri S. Venkatachalam, IFS, CCF (Bamboo Mission) - Chairman
2. Shri Raju Agasimani, IFS, CCF, Raipur Circle - Member
3. Shri Vishvesh Kumar, IFS, MD, CSIDC & Addl. Nodal Officer 27th AIFSM - Member
4. Shri Alok Tiwari, IFS, DFO, Khairagarh - Member
5. Shri Himanshu Dongre IFS, Sub Division, Rajim - Member
6. Shri Anand Kudarya, Superintendent, Barnawapara Sanctuary - Member
7. Ms. Dimpay Bais, SDO, Balod - Member
8. Shri Jasvir Singh Maravi, SDO, Korar - Member
9. Dr. Manoj Kumar Kashyap, Technical Assistant, SFRTI - Member

**Responsibilities :-**

1. To determine seeding in all sports according to the results of last year's competition.
2. If there are only 8 participants in a game, then only the first and second seeding will be determined.
3. Since about 74 Fixtures are to be prepared for the competition, hence 4 teams of in-charges will be formed and seeding will be prepared by them and further duties done as per the direction of Shri Vishvesh Kumar (IFS), Additional Nodal Officer 27th AIFSM and Shri Alok Tiwari, DFO, Khairagarh (IFS).
4. Once the fixture will ready, co-ordinate with all sports incharge to mention the timing schedule in fixture and then entered in software.